

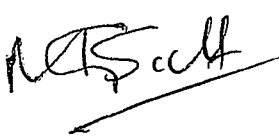
Parish of Littlebury

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Annual Parish Council Meeting of the above Parish will be held at Littlebury Village Hall, Littlebury on Wednesday 14th May 2025 at 8.00pm

1.	Apologies for Absence:	
2.	Election of Chair and Vice Chair	
3.	Parish Council Vacancies:	
4.	Public Participation (15 mins):	
5.	Approval of minutes: Parish Council meeting held on 9 th April, 2025.	
6.	Report from the District Councillor/County Councillor: District Councillor: County Councillor:	
7.	Replacement Clerk: a) Temporary arrangements b) Recruitment update	
8.	Project Updates: a) Report from Littlebury Energy Project b) Catmere End pond	
9.	<u>Planning:</u> a) For Discussion: <u>UTT/25/1131/HHF: 20 Merton Place, Littlebury:</u> Replacement of all windows and re-rendering of existing house. Erection of a single story rear extension. b) Decisions: c) Neighbourhood plan: (i) Approve Terms of Reference for Working Group (ii) Formal application to UDC.	
10.	Matters/Actions arising from the minutes: a) Blind Lane b) Path from Church Walk to High St.	
11.	Clerk's update: Quote from Hardy's for filling of dip in Littlebury Recreation Ground and planting of triangle	
12.	Highways a) Windmill Hill path b) Quotes for replacement posts for Highway signs.	
13.	Risk Register: a) Review of the risk register:	

14.	Littlebury and Littlebury Green Play areas: a) Nets for Littlebury Recreation Ground b) Littlebury and Littlebury Green Playground inspections		
15.	Communications between Councillors		
16.	Finance a) Approval of payments:		
	Receipts		
	ECC Verge cutting payment	£3025.98	
	Total receipts	£3025.98	
	Payments		
	Tracy Coston (April payment)	£439.23	
	John Broomfield (Hacksaw blades)	£8.99	
	John Broomfield (filing cabinet)	£11.12	
	Walden Local (Clerk advert)	£72.00	
	HMRC (Tax)	£329.40	
	Rob Cook	£87.50	
	Rob Cook	£250.64	
	MedUK (defibs)	£298.14	
	The Play Inspection Company	£212.40	
	P J Marns (Dell computer)	£480.00	
	Hardy Landscapes (goal mouth filling. Littlebury Rec)	£300.00	
	Hardy Landscapes (grass cutting)	£535.84	
	Littlebury Village Hall (room hire 01/04/23 - 31/03/25)	£600.00	
	Littlebury Village Hall (refreshments for litter pick)	£210.00	
	Total Payments	£3835.26	
	b) Authority changes to the Unity Bank mandate:		
17.	General Correspondence: RCCE Village of the Year awards Walden Velo time trials on B1383		
18.	Area Reports:		
19.	Date of next meeting, The next Parish Council meeting will be held on 11 June 2025 at 7.30pm in Littlebury Village Hall, Littlebury.		

Signed  Acting Clerk

Date: 08/05/2025