

Parish of Littlebury

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council Meeting of the above Parish will be held at Littlebury Village Hall, Littlebury on Wednesday **8th January, 2025 at 7.30pm**

1.	Apologies for Absence:	
2.	Public Participation (15 mins):	
3.	Approval of minutes: Parish Council meeting held on 13 th November, 2024 and 11 th December, 2024.	
4.	Report from the District Councillor/County Councillor: District Councillor: County Councillor:	
5.	Report from Community pub working group:	
6.	Project Updates: a) Report from Littlebury Energy Project b) Catmere End pond	
7.	<u>Planning:</u> a) For Discussion: <u>UTT/24/3173/HHF Southfields, Catmere End</u> PROPOSAL: Removal of existing conservatory. Proposed single storey rear and side extensions (including additional solar panels). Internal alterations and changes to side fenestration. b) Decisions: c) Neighbourhood plan discussion: Working Party Meeting arranged for 13 th January, 2024 with Cllr John Evans.	
8.	Matters/Actions arising from the minutes: a) Website report: b) Vergecutting c) VAS Signs in Littlebury d) Update on Blind Lane e) Asset of Community Value renewal– Queens Head f) Approval of budget and precept article for Village Views	
9.	Clerk's update:	
10.	Highways a) Cutting back vegetation on Windmill Hill path to Saffron Walden. b) Replacement of posts for Highway signs.	
11.	Risk Register: a) Review of the risk register:	
12.	Littlebury and Littlebury Green Play areas: a) Nets for Littlebury Recreation Ground	

13.	Finance		
	a) Approval of cheques:		
	Receipts		
	St Peter's (tree work)	£ 765.00	
	Total Receipts	£ 765.00	
	Payments		
	Tracy Coston (December payment)	£ 439.23	
	Wendens Ambo and Littlebury magazine	£ 1,221.00	
	Rob Cook	£ 125.00	
	Tracy Coston (Gift expenses)	£ 75.00	
	N Power	£ 154.13	
	Rob Cook	£ 925.00	
	Total Payments	£ 2,014.36	
	b) Unity Bank application and on-line banking		
14.	General Correspondence:		
15.	Area Report:		
16.	Date of next meeting, The next Parish Council meeting will be held on 12th February, 2025 at 7.30 pm in Littlebury Village Hall, Littlebury.		

Signed

J Coston

Date: 02/01/2025