

Parish of Littlebury

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council Meeting of the above Parish will be held at St, Peter's Church, Littlebury Green on Wednesday 20th September, 2023 at 7.30 pm

1.	Apologies for Absence:	
2.	Public Participation (15 mins):	
3.	Approval of minutes: Parish Council meeting held on 19 th July, 2023	
4.	Report from the District Councillor/County Councillor: District Councillor: County Councillor:	
5.	<u>Planning:</u> <u>a) For Discussion:</u> <u>UTT/23/1854/CLP Eagle House, Littlebury</u> Single storey rear extension <u>UTT/23/2284/HHF High Acre Catmere End</u> Garage with home office over, and new entrance gates <u>UTT/23/2174/OP End House, Catmere End</u> Outline planning for the re-location of existing garage and erection of one dwelling with all matters reserved except access. <u>b) Decisions:</u>	
6.	Matters/Actions arising from the minutes: a) Website changes	
7.	Clerk's update a) Community asset application for Village Hall b) Tree work at Littlebury Recreation Ground c) Ongoing maintenance of the triangle d) Parish Council vacancies e) Quote for cutting wild areas in Littlebury f) Presentation from Local Council's Liaison planning meeting	
8.	Risk Register: Update of Policies and Procedures: a) Code of conduct b) Financial regulations c) Standing orders d) Co-option policy e) Procurement procedure	
9.	Littlebury and Littlebury Green Play areas: a) Maintenance work at Littlebury and Littlebury Green play area b) Grant application for playground work	

10.	Highways: a) Highways issues in the Parish: b) SID/VAS license sign for Littlebury Green c) Issues with Highways remedial work at the bridge at Catmere End d) Blind Lane	
11.	Project Updates: a) Energy project update: b) Wilder Communities update c) Catmere End Pond d) Report from website meeting	
12.	Finance a) Approval of cheques:	
	Payments	
	Tracy Coston (August payment)	£ 289.37
	N Power (street lighting electricity)	£ 77.55
	Falcon Tree	£ 360.00
	Rob Cook	£ 71.50
	Hardy Landscapes	£ 535.84
	HMRC	£ 216.80
	ICO	£ 35.00
	St Peter's Church (Hall rent)	£ 25.00
	A J Lighting	£ 588.00
	Hardy Landscapes	£ 1,607.51
	Online Playgrounds	£ 8,698.50
	Uttlesford District Council – Green skips 2022	£ 1,470.00
	JRB Enterprise	£ 292.80
	LGS Services	£ 114.00
	Ansvar Insurance	£ 630.59
	Audley End Estate (Rent)	£ 545.00
	TOTAL	£ 15,557.16
13.	General Correspondence:	
14.	Area Report:	
15.	Date of next meeting, The Parish Council meeting will be held on 18th October, 2023 at 7.30 pm in Littlebury Village Hall.	

Signed

J Coston

Date: 13/09/2023