

Parish of Littlebury

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Annual Parish Council Meeting of the above Parish will be held at Littlebury Village Hall on
Wednesday 17th May, 2023 at 7.30 pm

1.	Election of Chair and Vice-Chair Signing of Declaration of interest forms / Register of interest forms	
2.	Apologies for Absence: Welcome new Parish Councillor:	
3.	Public Participation (15 mins):	
4.	Approval of minutes: Parish Council meeting held on 13 th April, 2023	
5.	Report from the District Councillor/County Councillor: District Councillor: County Councillor:	
6.	Planning: a) For Discussion: b) Decisions:	
7.	Matters/Actions arising from the minutes: a) Website changes	
8.	Clerk's update a) Community asset application for Village Hall b) Cost of cleaning solution for the war memorial c) Littlebury Green verge improvements d) Tree Survey inspections / tree quotes e) Grasscutting at Littlebury Churchyard f) Littlebury.org.uk email addresses g) King's Coronation celebrations/grant reimbursement	
9.	Risk Register:	
10.	Littlebury and Littlebury Green Play areas: a) Quotes for maintenance work at Littlebury play area b) Fencing at Littlebury Recreation Ground c) Replacement springer at Littlebury Recreation Ground d) Swing maintenance at Littlebury Green play area	
11.	Highways: a) Highways issues in the Parish: b) SID/VAS license sign for Littlebury Green	
12.	Project Updates: a) Energy project update: b) Wilder Communities update c) Catmere End Pond	

13.	Finance	
	a) Approval of cheques:	
	Payments	
	Tracy Coston (May payment)	£ 289.17
	N Power (street lighting electricity)	£ 60.75
	Play Inspection Company	£ 180.00
	Michael Scott (reimbursement for posts for LB Grn)	£ 53.55
	EALC affiliation fee	£ 276.20
	Isabelle Page (LB Coronation Event)	£ 71.91
	Oliver Clinton – Guitar (LB Coronation Event)	£ 75.00
	Bridget Featherstone (LB Grn Coronation Event)	£ 116.53
	Ruth Torbett (LB Grn Coronation Event)	£ 74.50
	Littlebury Village Hall (Coronation hire)	£ 150.00
	Microsoft fee	£ 82.56
	Viking (Printer toner)	£ 70.23
	Rob Cook	£ 237.50
	On-Line Playgrounds (Inspection of equipment)	£ 120.00
	On-Line Playgrounds (LB Grn Swing seats)	£ 449.52
	Total payments	£ 2,307.42
	b) Approval of Statement of Assurance and Accounting Statement 2022/23:	
14.	General Correspondence:	
15.	Area Report:	
16.	Date of next meeting, The Parish Council meeting will be held on 21st June, 2023 at 7.30 pm in Littlebury Village Hall.	

Signed

J Coston

Date: 13/04/2023