

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 20th April, 2022
LITTLEBURY VILLAGE HALL at 7.30 p.m.**

Present: Jean Cowell, Philip Marns, Jan Menell, Mike Scott, Brian Lewis and Peter Rieck.

Public: 2

Also Present: Tracy Coston (Clerk)

1.	Apologies for Absence: Cllr Gregory, Cllr Gadd, Cllr Pavitt	
2.	Public Participation (15 mins): Anna Ledain the new tenant at the Queens Head attended the meeting to introduce herself. The PC were very pleased that Anna and her family have a 10-year lease at the Queens Head.	
3.	Parish Council Vacancies: Unfortunately, there haven't been any applicants.	
4.	Approval of minutes: Parish Council meeting held on 16 th March, 2022: The previously circulated minutes were approved and signed by the Chair.	
5.	Report from the District Councillor/County Councillor: District Councillor: Not present County Councillor: Not present – report sent	
6.	Planning: a) For Discussion: (Peter Rieck declared an interest) <u>UTT/22/0810/FUL Land at Woodside Cottage, Catmere End</u> Demolition of existing sheds and above ground swimming pool and erection of 1no. detached 1 and a half storey building. PC Decision: The PC were concerned about the previous application being back land development, the increase in size and being further back from the building line. The PC are also concerned that there is a blind summit to the East which isn't addressed in the Highways comment. (Brian Lewis declared an interest) <u>UTT/22/0420/HHF Hill View, Strethall Road</u> Demolition of existing garage and erection of two storey extension – renewal of that approved under UTT/19/0016/HHF PC Decision: The current plot plan is incorrect as it is missing a previous extension to the north end of the building. (Comments to be sent to UDC) No objections. <u>UTT/22/0915/LB – UTT/22/0914/HHF Pantiles, Mill Lane</u> New roof configuration and alterations PC Decision: No objections <u>UTT/22/0717/LB Mill Cottage, Mill Lane</u> Restoration of wooden windows and installation of double glazing PC Decision: No objections b) Decisions: None	

7.	Matters/Actions arising from the minutes: a) Verges in the Parish: Clerk has contacted Cllr Gadd to chase up with Highways to see if the planings can be used and if there are any available. b) Platinum Jubilee grant from UDC: The PC is waiting to see if the grant has been approved by UDC. c) Meeting with Audley End Estate regarding regulation 18 consultation: Philip Marns has spoken to Tom White and dates to be arranged. d) Catmere End pond: Some local residents have cleared some of the reeds out of the pond. Peter Rieck will send out an email asking for people not to carry out further work on the pond. e) Community Assets: The Village Hall to be applied for. Clerk to ask Claudia Haisman-Green for information. f) Chestnut Ave and trees in Littlebury Green: Tom White informed the PC that all trees on Audley End Estate are checked regularly.	Cllr Gadd PM PR TC
8.	Clerk's update a) Replacement of dog waste bin in Littlebury Green Road: The bin is on order. b) Littlebury Website: Deb Libbington from Littlebury Green has offered to update the website. Clerk to meet with Deb Libbington to discuss.	TC TC
9.	Littlebury and Littlebury Green Play areas: a) Replacement picnic benches at Littlebury Recreation Ground: The PC thanked Jo Twigden for raising the money to purchase the benches. A thank you will be published in the next magazine. b) Tree removal at Littlebury Green Recreation Ground: The quote was more expensive because UK Power Networks have to be on site. Clerk to ask AEE about cutting the hedge. c) Littlebury and Littlebury Green play area reports: The reports to be assessed. The springers at Littlebury play area need to be removed and the PC will look at grants or fundraising to replace them. Clerk to send Rob Ellam the reports and ask him to quote for the maintenance required.	TC TC TC
10.	Highways: a) Highways issues in the Parish: The signs that have fallen down have been reported to Highways. b) Local Highways Initiative: The application for Catmere End will be changed due to a local residents not agreeing some of the items in the application. A meeting took place at Strethall Church to discuss the LHI application due to complaints that consultation hadn't taken place in Catmere End. The village gateways and the change of priority at the T junction with Back Lane will be taken off the application in Catmere End. The 20mph speed limit will be applied for. Communication issue: The website will be advertised more fully within the Catmere End Whatsapp group. c) Speedwatch: The group hasn't been very active over the past month and requires more volunteers. It was discussed that Littlebury Green needs something to physically stop speeding traffic.	PR

11.	Project Updates: a) Energy project update: The Open Day is on Saturday 23 rd April 10am – 3pm. 15 properties have been surveyed and a presentation is being developed for the open day. 4 or 5 detailed assessments have been carried out to identify what can be done building by building which is hoped to be available on Saturday. Hopefully more people will get engaged and the total energy load in the village will be established. The information collection will take until the summer and then a report will be published. Saffron Walden Community Energy, CAB, energy costs budgeting, Community Energy South (Technical project leaders) and some suppliers are all involved. AEE are engaged and have put forward some of their properties. Questionnaires are being delivered back from villagers in time for the meeting. Wind Turbine: Enquiries are being made for different community projects.	
12.	Finance a) Approval of cheques:	
	Receipts	
	Jo Twigden (picnic tables)	£ 1,560.00
	Total Receipts	£ 1,560.00
	Payments	
	Tracy Coston (April payment)	£ 289.37
	Robert Cook	£ 235.00
	NBB Recycled Furniture	£ 1,872.00
	Npower (Jan & Feb streetlighting)	£ 227.70
	The Play Inspection Company Ltd	£ 180.00
	Total payments	£ 2,804.07
13.	General Correspondence: None	
14.	Area Report: Nothing to report.	
15.	Date of next meeting, The Annual Parish meeting will be held on 18th May, 2022 at 7.30 pm followed by the Annual Parish Council meeting at 8pm in Littlebury Village Hall.	

Meeting closed at 9.35 pm

Signed

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Dated

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