

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 16th March, 2022
LITTLEBURY VILLAGE HALL at 7.30 p.m.**

Present: Jean Cowell, Philip Marns, Jan Menell, Mike Scott, Brian Lewis and Peter Rieck

Public: 0

Also Present: Tracy Coston (Clerk), Cllr Gregory and Cllr Gadd

1.	Apologies for Absence: Cllr Pavitt	
2.	Public Participation (15 mins): None	
3.	Parish Council Vacancies: To be advertised.	
4.	Approval of minutes: Parish Council meeting held on 16 th February, 2022: The previously circulated minutes were approved and signed by the Chair.	
5.	Report from the District Councillor/County Councillor: District Councillor: The outcome for the Call for Sites will be received around the 11th April and the Local Plan should be sent out in May for Regulation 18. The Planning Committee approved a planning application for 118 houses at Great Chesterford. Cllr Richard Pavitt has resigned from the planning committee and Cllr Gregory has sent a letter of objection to UDC. County Councillor: A LHI meeting will be held in March. Unfortunately, there are far more schemes, and some won't be considered until June. All applications need to be formally validated. UDC have agreed to put in another £ 200,000 for LHI projects making a total of £ 640,000.00 for the projects. Peggy's Walk hole has been filled and a proper repair should be done soon. Parking at Mill Lane: A site meeting to be held before the next meeting with Cllr Gadd.	
6.	Planning: a) For Discussion: None b) Decisions: <u>UTT/22/0084/LB Beech Cottage, High Street</u> UDC <i>approved</i> the replacement of clay tiles to natural slate tiles on rear conversion c) Enforcement: The PC has chased up enforcement but they have not answered.	
7.	Matters/Actions arising from the minutes: a) Verges in the Parish: Clerk to ask ECC if they will allow them to put road plantings at Littlebury Green. b) Platinum Jubilee grant from UDC – decision on how to distribute in the Parish: The PC agreed to distribute the £ 700 grant with £ 300 for Littlebury, £ 200.00 Catmere End, £ 200.00 LB Green. All invoices to be addressed to the PC and the PC will administer the grant. c) Meeting with Audley End Estate regarding regulation 18 consultation: Philip Marns will organise a meeting with Tom White.	

	d) Catmere End pond: Contacts have been sent through to Peter Rieck who will contact the organisations. e) Community Assets: The PC agreed for the Village Hall to be registered. Clerk to send the link to the Community Asset information to all Councillors. f) Chestnut Ave trees: Clerk to check with Tom White to see if they are checked regularly.												
8.	Clerk's update a) Replacement of dog waste bin in Littlebury Green Road: Clerk to order a new metal dog waste bin. b) Littlebury Website: No-one has volunteered to update and maintain the website. Clerk to find out who updates the Church page. The PC discussed having a page for Littlebury Green and one page for Catmere End.												
9.	Littlebury and Littlebury Green Play areas: a) Littlebury Recreation Ground hedge: Brian Lewis has met with Rob Cook and the hedge has been replaced. b) Replacement picnic benches at Littlebury Recreation Ground: Jo Twigden has kindly raised enough funds for two picnic benches, which will be ordered asap. c) Tree at Littlebury Green Recreation Ground: A tree along the road frontage needs to be checked by the tree surgeons. Clerk to organise. d) Moles on Littlebury Recreation Ground: Clerk to ask R Daniels to come to look at clearing the moles.												
10.	Highways: a) Highways issues in the Parish: All reported with County Councillor. b) Local Highways Initiative: All discussed in County Councillor report. c) Signs: Clerk to report the 30mph sign at Thomas Walk and the Littlebury sign on Walden Road.												
11.	Project Updates: a) Energy project: A draft report for the magazine, questionnaire, and a covering letter were agreed by the PC and will be sent to the Village magazine tomorrow. The open day has been arranged in Littlebury Village Hall on 23rd April 10 – 3 pm to display some sample thermal imaging and the results of 5 or 6 heat assessments to illustrate what is needed to be done in different properties. An assessment will then take place to gather the interest in the village.												
12.	Finance a) Approval of cheques: <table><tr><td>Tracy Coston (March payment)</td><td>£ 314.57</td></tr><tr><td>EALC Course</td><td>£ 60.00</td></tr><tr><td>UDC (Green skip)</td><td>£ 1,400.00</td></tr><tr><td>Tracy Coston (Expenses)</td><td>£ 350.40</td></tr><tr><td>Total payments</td><td>£ 2,124.97</td></tr></table>		Tracy Coston (March payment)	£ 314.57	EALC Course	£ 60.00	UDC (Green skip)	£ 1,400.00	Tracy Coston (Expenses)	£ 350.40	Total payments	£ 2,124.97	
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13.	General Correspondence: a) UDC meetings for Parish Councillors: Clerk to email the dates to Councillors.												
14.	Area Report: a) Wind turbine: To be taken up with the energy project.												

	b) Public footpath on concrete path trees are a concern in Littlebury Green: Clerk to ask AEE if the trees are regularly checked. c) Stansted flight paths: Peter Rieck to send around emails about flight paths. d) St. Peter's working group: An outline plan of the works and outline of a management plan to be send to the PCC for approval to development the Church into a Community Centre.	
15.	Date of next meeting, The Parish Council meeting will be held on 20th April, 2022 at 7.30 pm at Littlebury Village Hall.	

Meeting closed at 9.17 pm

Signed:

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Date:

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