

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 16th February, 2022
LITTLEBURY VILLAGE HALL at 7.30 p.m.**

Present: Jean Cowell, Philip Marns, Jan Menell, Mike Scott and Peter Rieck.

Public: 1

Also Present: Tracy Coston (Clerk)

1.	Apologies for Absence: Brian Lewis	
2.	Public Participation (15 mins): None	
3.	Parish Council Vacancies: There haven't been any applications for the vacancies.	
4.	Approval of minutes: Parish Council meeting held on 11 th January, 2022: The previously circulated minutes were approved and signed by the Chair.	
5.	Report from the District Councillor/County Councillor: District Councillor: UDC Notice of Delegation for planning department. It won't make a huge amount of difference to actual process as it is for applications for 10 or more above houses the developer can go directly to the Planning Inspectorate. The Planning Inspector will have to go through the same process as UDC. There won't be a right of appeal if the applications go straight to the Inspector. The fees for handling the application will not come to UDC if the Planning Inspectorate process the application. Budget: There was a surplus of £ 350,000 but because of the changes to planning there could be a £150,000 deficit. Car parking fees are under discussions. There will be discussions about selling one of the properties owned by UDC. A draft of the Local Plan should be available in March/April. Cambridge Water Company have found PFAS persistent chemicals in their water drawn from the chalk aquifer. There could be the same issues with water from local boreholes. County Councillor: The LHP requests have been submitted. A preliminary validation will be organised first. The subsidence in Peggy's Walk has been reported to ECC Highways. ECC are increasing the precept by 4.5% increase. Bus services: Questions are being asked about the lack of bus services in the UDC area.	
6.	Planning: a) For Discussion: <u>UTT/22/0085/HHF Wilfords, Littlebury Green Road</u> PROPOSAL: Demolition of existing attached garden shed, internal remodelling, external alterations including new replacement doors and windows, single storey side extension with glazed roof (southwest) , single storey side extension with lean-to roof (northeast), rear extension with flat roof and roof windows (northwest) and addition of 2 no. gable fronted dormer window structures to existing roof slopes <u>PC Decision:</u> No objections.	

	<u>UTT/22/0084/LB Beech Cottage, High Street</u> Proposed replacement of clay tiles to natural slate tiles on rear conversion <u>PC Decision:</u> No objections <u>UTT/22/0218/HHF Waterside, Cambridge Road</u> Garage front extension and insertion of 2 no dormers in east elevation <u>PC Decision:</u> No objections <u>UTT/22/0163/FUL Audley End Estate, Audley End Road</u> Change of use of Gardeners House from residential accommodation to a holiday cottage <u>PC Decision:</u> No objections b) Decisions: None c) Enforcement: Endeavour case: Clerk to chase up with enforcement. d) Correspondence regarding changes in planning arrangements at UDC: Covered in District Councillors report.	
7.	Matters/Actions arising from the minutes: a) Verges in the Parish: Information was published in the Village magazine.	
8.	Clerk's update: a) Platinum Jubilee Grant: UDC are offering a £ 700.00 grant for Platinum Jubilee. Representatives from Littlebury, Littlebury Green and Catmere End will be contacted to ask them for details of events that have or are going to be organised. b) Website: The website has been updated.	
9.	Littlebury and Littlebury Green Play areas: a) Littlebury Recreation Ground hedge: The gaps in the hedging to be filled in when hedging is available. The PC will thank Audley End Estate for cutting the hedge at Littlebury Recreation Ground. b) Replacement picnic benches at Littlebury Recreation Ground: The PC thanked Jo from Animall for organising a raffle with the proceeds going towards a new picnic bench or benches at the recreation ground. The PC approved the multi coloured benches and the recreation ground committee offered to install the benches. c) Littlebury Green hedge specification: Clerk to ask Rob Cook if he will plant the hedging when it arrives.	
10.	Highways: a) Highways issues in the Parish: All discussed with Paul Gadd. b) Local Highways Initiative: The forms have been sent in and the PC are awaiting further information,	
11.	Project Updates: a) Report from the energy working party meeting: Philip Marns has sent around the meeting notes following an Energy Working Group meeting held on 10th February, 2022. Littlebury has been selected by UDC and ECC for first energy reduction project in Uttlesford. Oil dependent, most polluting fuel, likely restrictions on replacement oil boilers from 2026. Principal organisations involved in Littlebury project are: ECC, UDC, Community Energy South (CES), a grant funded company that supports	

	community energy projects, Saffron Walden Community Energy (SWCE) Community Interest Company pursuing local energy efficiency projects. Initial objective to improve thermal efficiency of homes in Littlebury. ECC has a green grant and Phil Marns will look at applying for electric charging points. Philip Marns attended an EALC on line conference about Energy Initiatives. Information to be circulated when received, Clerk to chase up the link.	
12.	Finance a) Approval of cheques:	
	Tracy Coston (February payment)	£ 314.37
	Npower	£ 113.56
	LGS Services (Internal Auditor)	£ 114.00
	Uttlesford CAB	£ 500.00
	Total payments	£ 1,041.93
13.	General Correspondence: a) Green Skip: The PC approved the skip which will alternate between Littlebury Recreation Ground and Merton Place every 2 weeks. Clerk to ask if Littlebury Green and Catmere End could be added to the list next year.	
14.	Area Report: a) Defibrillator training: Mike Scott is organising dates. b) Speeding in Littlebury Green: Speedwatch is very regular in Littlebury Green. More volunteers are required in Littlebury before any Speedwatch can be organised. c) Tree down in Chestnut Ave: Clerk to ask AEE if the trees are checked in Chestnut Ave. d) Community Assets: The Queen's Head was listed as a community asset. PC to look at registering other buildings as community assets. e) Peter Rieck's email address: Clerk to send details to Peter Rieck to set up his PC email. f) Catmere End Pond: Philip Marns to give consultancy details to Peter Rieck. g) Energy: Regulation 18 consultation to start in June. The PC would like to open a dialogue with AEE to see how they are proposing to do to deal with it. Clerk to arrange a meeting with Tom White from AEE and a few Parish Councillors. g) Queens Head Pub: New tenants will hopefully open the pub in April.	
15.	Date of next meeting, The Parish Council meeting will be held on 16th March, 2022 at 7.30 pm at Littlebury Village Hall.	

Meeting closed at 9.35 pm

Signed:

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Date:

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