

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
Wednesday 20th October, 2021 Littlebury Village Hall at 7.30 p.m.**

Present: Philip Marns, Jan Menell, Mike Scott, Brian Lewis and Peter Rieck.

Public: 2

Also Present: Tracy Coston (Clerk), Cllr N Gregory and Cllr Pavitt.

1.	Apologies for Absence: Jean Cowell and Cllr Paul Gadd. Colin Durrant and Claudia Haisman-Green have resigned from the Parish Council the Parish Council thanked them for all their work.	
2.	PC Vacancies: There are 3 vacancies on the Parish Council. Clerk to ask around for examples of adverts.	
3.	Declaration of Interests: Peter Rieck declared an interest in 7c)	
4.	Public Participation (15 mins): Members of the public expressed their concern about the PC discussing banning dogs from the recreation ground. They agreed with dog fouling signs being put up at the recreation ground. The wording of the signs was agreed to keep dogs under control. Clerk to ask Tom White, Audley End Estate, about the permissive path sign being replaced.	
5.	Approval of minutes: Parish Council meeting held on 15 th September, 2021: The previously circulated minutes were approved and signed by Philip Marns.	
6.	Report from the District Councillor/County Councillor: District Councillor: The publication of the report on the UDC Planning Department was discussed. UDC have accepted the report in its entirety, and they will work on taking it forward. There was a report identifying issues in 2018 but the findings were not acted upon. Clerk to send out the report to Parish Councillors. The planning department will in future be run by a senior director and UDC are advertising for additional planning staff, including two planning lawyers. Roger Harborough is retiring on 9 th November. County Councillor: Apologies given.	TC
7.	Planning: a) For Discussion: <u>UTT/21/2930/HHF 7 Kents Yard, Littlebury</u> Proposed demolition of conservatory and erection of single storey extension and alterations <u>PC Decision:</u> No objections <u>UTT/20/2724/OP Land East of London Road, Little Chesterford</u> Outline application for the erection of up to 124 dwellings with all matters reserved except for access. <u>PC Decision:</u> The PC discussed the draft response that Michael Scott drafted and approved the wording to be sent to UDC.	

	b) Decisions: UTT/21/1941/FUL Sirius, Strethall Road, Littlebury UDC <i>approved</i> the separation of existing annex associated with Sirius to an independent one-bedroom dwelling (Peter Rieck left the room) c) Appeals: APP/C1570/W/21/3272652 Keepers Cottage, Catmere End APP/C1570/Y/21/3272657 Keepers Cottage. Catmere End The PC noted the appeal. The PC resolved no objection, as with the original application.	
8.	Matters/Actions arising from the minutes: a) Dog issues on Littlebury Recreation Ground: The PC resolved to put up laminated signs before ordering permanent signs. b) Planting bulbs on junction of Littlebury Green Road: Rob Cook to be asked to plant some bulbs on the corner of Littlebury Green Road and the High Street. c) Pond at Catmere End: Peter Rieck has spoken to the houses in the vicinity and they have said that UDC owns the sewerage outflow but not the pond. d) UDC Community grant: The grant has been applied for a notice/information board for The Bumpy.	
9.	Risk Register update: Nothing to report.	
10.	Littlebury and Littlebury Green Play areas: a) Tree work at Littlebury Green recreation ground: The work will be carried out on 8th December. b) Leases at Littlebury and Littlebury Green Recreation Ground: The PC are waiting to hear from AEE about the length of the lease. c) Hedge at Littlebury Green Recreation Ground: Mike Scott and Philip Marns will produce a specification for the hedge and fence. The contractors will be contacted again to cut back the brambles which have encroached on the Littlebury Green Recreation Ground at the back and to the right.	
11.	Highways: a) Highways issues in the Parish: The sides of the road in Chestnut Ave are dangerous. b) Speedwatch: The Essex Speedwatch co-ordinator wouldn't approve a site in Catmere End but has in Littlebury Green. An initial trial/demonstration meeting will take place on 21/10/21 in Littlebury Green The group are waiting to hear which sites have been approved in Littlebury by the police. Clerk to allow Littlebury PC to borrow Swards End PC speed gun as they are not using it. c) Verge area in Littlebury Green: A response has been received from ECC and will be sent to Philip Marns for clarification. d) Pipers Lane/Catmere End: An agreement has been made with ECC to try and reduce traffic and speed between Strethall and Elmdon. Proposal for 20mph limit for Pipers Lane, improve the signage and gateway signs for Catmere End and the exit signs for Catmere End/Strethall. Peter Rieck to complete the forms for Highways.	

12.	Project Updates: a) The Bumpy: Update from the Bumpy Management: The fencing contractor has promised to start installing the fence asap. Further work has been carried out by the volunteers. An order of 420 hedging saplings from Woodland Trust. Trees to be purchased. The first formal meeting of the Bumpy Volunteer Group has taken place. The Chairman is Jeremy Featherstone, Secretary Deborah Liddington Treasurer: Simon Teague. A Bumpy bank account is being set up. An ECC grant of £ 500.00 from Paul Gadd has been applied for to purchase badger gates. b) Littlebury Recreation Ground: A list of volunteers to be obtained from Colin Durrant. PC responsibilities to be reassigned at the next meeting. c) Update on local heat networks: The PC have been asked if they would like to be the lead Parish and have a feasibility study undertaken to see how a decarbonised heating source could be used to heat homes in the village. This is being led by UDC Climate Change Project Officer and ECC. Philip Marns attended a meeting in SW Town Hall where they looked at the Swaffham Prior, Cambridgeshire, model which is designed to use ground source heat pumps.		
13.	Finance a) Approval of cheques:		
	Tracy Coston (October payment)	£ 314.37	
	E-On	£ 71.16	
	Viking stationery	£ 45.29	
	Richard Scott	£ 300.00	
	Rob Cook	£ 75.00	
	Total payments	£ 805.82	
	b) Q2 Financial report and budget: All approved. A date will be set for a precept setting meeting at the beginning of December.		
14.	General Correspondence: All emailed.		
15.	Area Report: a) Audley End Estate: PC to discuss engaging with AEE and organising a meeting. b) PC Planning Working Party meeting: A meeting to be set up on Zoom to discuss the PC's response to the planning preferences. c) Enforcement case at Endeavour: Clerk to chase up with UDC.		TC TC
16.	Date of next meeting, The Parish Council meeting will be held on 17th November, 2021 at 7.30 pm at Littlebury Village Hall.		

Meeting closed 9.40 pm

Signed

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Date

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