

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
Wednesday 17th November, 2021 Littlebury Village Hall at 7.30 p.m.**

Present: Jean Cowell, Philip Marns, Jan Menell, Mike Scott, Brian Lewis and Peter Rieck.

Public: 2

Also Present: Tracy Coston (Clerk), Cllr N Gregory, Cllr Gadd and Cllr Pavitt.

1.	Apologies for Absence: None	
2.	Public Participation (15 mins): None	
3.	Approval of minutes: Parish Council meeting held on 20 th October, 2021: The previously circulated minutes were approved and signed by the Chair.	
4.	Report from the District Councillor/County Councillor: District Councillor: The online Biodiversity Survey was well supported by Littlebury residents. The levels of phosphates are rising in the River Cam and there needs to be a long-term fix. A new water cycle study is in hand at the moment. County Councillor: Written report sent. The locality fund has given £ 500 for the Bumpy gates. Clerk to send invoices. An application will be made for the Local Highways panel to move the speed limit past Goodwins Close as there is no footpaths/vision splay/safe exit from Goodwin Close. Buses: A shortage of drivers affecting some of the routes. Adam Bridge is very narrow and ECC have been asked to look at the bridge.	TC
5.	Planning: a) For Discussion: <u>UTT/21/3383/LB – Beech Cottage, High Street</u> Replacement of clay roof tiles with natural slate tiles to the rear lower elevation. PC Decision: No objections b) Decisions: None c) Enforcement: Endeavour case has been chased with planning but no response has been received. d) Report from PC planning working party meeting regarding planning preferences: The PC met to discuss the planning preferences for the Parish. A response, written and approved by the PC will be published in the January magazine. Responses to all the residents who responded to the PC, were written and approved by the PC and have been sent by the Clerk.	TC
6.	Matters/Actions arising from the minutes: a) Pond at Catmere End: Peter Rieck will organise a formal survey. b) PC Vacancies: To be advertised again. c) Meeting with Audley End Estate: AEE have informed the PC that they do not feel a meeting is necessary at the moment. The PC will discuss the planning statement with AEE.	

	d) Review Parish Councillor responsibilities: Jean Cowell: Street lighting/Neighbourhood watch Philip Marns: Tree Warden/Footpaths/Speedwatch Jan Menell: Jane Bradbury/United Charities/LB Green Rec Grd/ Footpaths Mike Scott: Defibrillators/St. Peter's Brian Lewis: Speedwatch/ Littlebury Recreation Ground Peter Rieck: Catmere End Pond/Future airspace STN. Gail Gibbs at Wendens Ambo is happy to act as the link for the Speedwatch Group and Essex Safer Roads Partnership. Decarbonised heating study: PC may need to be involved.		
7.	Clerk's update: Tom White is looking into the permissive path sign. The hedges at Littlebury Recreation Ground and Littlebury Green have been cut by Tony Appleby and Carl Juhl for several years and due to Tony Appleby's retirement AEE are going to add the work to their schedule and charge accordingly. The PC will write and thank Tony Appleby and Carl Juhl for cutting the hedges for a number of years. The bulbs have arrived, and Rob Cook is going to plant them on the corner of Littlebury Green Road and the High Street. The PC have been asked to organise a litter pick in April/May.		
8.	Risk Register update: All up to date.		
9.	Littlebury and Littlebury Green Play areas: a) Tree work at Littlebury Green recreation ground: The tree work will take place on 8 th December, 2021. b) Leases at Littlebury and Littlebury Green Recreation Ground: The leased will be combined to run until 2030. c) Brambles at Littlebury Green Recreation Ground: Hardy Landscapes will remove the brambles for a cost of £ 375.00 and will then be asked to cut regularly.		
10.	Highways: a) Highways issues in the Parish: b) Speedwatch: There have been 7 outings in Littlebury Green. 63 people have been reported. c) Verge area in Littlebury Green: A specification has to be finalised, which will then have to be approved by Highways. d) Local Highways Initiative: The scheme for Catmere End will be submitted by Peter Reick and the Clerk will complete the form for Littlebury Green Road, near Goodwins Close.		
11.	Project Updates: a) The Bumpy: Update from the Bumpy Volunteer Group: Jean Cowell has signed the Management Agreement. The fence is now up and the working party is very active. b) Littlebury Recreation Ground: Ongoing volunteers being sort. Clerk to find out who the members of the Recreation Ground Committee are.		TC
12.	Finance a) Approval of cheques:		
	Tracy Coston (November payment)	£ 314.37	
	E-On	£ 71.16	
	St Peter's Church	£ 10.00	
	Hardy Landscapes	£ 473.05	

	Royal British Legion	£ 20.00	
	NNBS (Badger gates)	£ 261.83	
	Ben Hanks (fence)	£ 1,473.54	
	Ben Hanks (Fitting badger gates)	£ 185.00	
	Suttons (Bulbs)	£ 29.97	
	Bumpy Account transfer	£ 400.00	
	Hardy Landscapes (Leaf removal)	£ 588.00	
	Total payments	£ 3,826.92	
	b) Budget and precept meeting date: The Finance working party will have a remote meeting on Monday 6 th December at 7.30pm to discuss the budget ahead of the January meeting.		ALL
13.	General Correspondence: a) Cleaning of the war memorial: Clerk to obtain quotes.		TC
14.	Area Report: Dame Bradbury funding: Seeking application from any resident who is under 25. The next applications will be discussed in June 2022. Delphine Fraser: Jean Cowell will write to Delphine Fraser to congratulate her for winning the Blue Peter 'Our Planet Now' competition. Nettleditch: One of the affordable homes in up for rent. Applications to be made to English Rural. Dog signs: The last one will be erected at Littlebury Recreation Ground. Christmas Tree: The tree will be collected from Springwell nursery and erected by the Littlebury Laddies. Remembrance Wreath: The PC agreed to increase the donation to the Royal British Legion to £ 50.00.		
15.	Date of next meeting, The Parish Council meeting will be held on 11th January, 2022 at 7.30 pm at Littlebury Village Hall.		

Meeting closed 9.30 pm

Signed

.....

Date

.....