

MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
Wednesday 30th June, 2021
Littlebury Village Hall at 7.30 p.m.

Present: Jean Cowell, Jan Menell, Colin Durrant, Brian Lewis and Peter Rieck

Public: 0

Also Present: Tracy Coston (Clerk), Cllr Pavitt, Cllr Gregory and Cllr Gadd.

1.	Apologies for Absence: Mike Scott, Philip Marns and Claudia Haisman-Green	
2.	PC Vacancy: The vacancy will be advertised in the magazine and the noticeboards.	
3.	Public Participation (15 mins): None	
4.	Approval of minutes: Parish Council meeting held on 26 th April, and 26 th May, 2021. The previously circulated minutes were approved and signed by the Chair.	
5.	Report from the District Councillor/County Councillor: District Councillor: The call for sites is being published coming through at the end of the July. There are 300 identified sites. Once published UDC will write to Parishes to check basic details of the sites. The Sustainability appraisal should be looked at alongside the sites to see what it says about Littlebury Parish as a settlement. UDC's process to negotiation S106's has been very poor and a new proposal has been adopted. A climate change and ecological emergency has been declared. Chloe Fiddy has joined UDC from the Town Council who is very good and has made a huge impact. A nature recovery survey has been organised. Emails to be sent out for people to report and feel that is important in the locality. Finances at UDC are healthy because of the investment programme. The new interim Chief Executive starts tomorrow. There was an extra meeting on Monday with a vote of no confidence in the current administration which was overturned. County Councillor: Paul Gadd was welcomed to the meeting. He has been attending induction courses at ECC. Finances are very limited. Savings of £ 50 m is required and in 3 years' time £ 96 million. Choose to freeze council tax and claim to be environmentally friendly but do not have any budget to put towards it. Member enquiries is manned by 6 people and Councillors can send questions to them and they chase up the issues. Each County Councillor has a locality fund of £ 10,000 per Councillor to spend via PC or charities. Money has to be spent within the year. £ 300 minimum per project. There are funds available for tree planting. There are issues about School transport and school places and lack of capacity at SWCHS and Newport. <u>Highway issues in Littlebury</u> The pavements on the side of the High Street to the Church are very narrow and a safety issue. The Councillor discussed a 20mph limit in Littlebury, especially as there isn't a pedestrian crossing.	

	Vergecutting: Contract to Paul Gadd.	
6.	Planning: a) For Discussion: <u>UTT/21/1940/FUL Sirius, Strethall Road, Littlebury</u> Separation of existing annexe associated with Sirius to an independent 1-bedroom dwelling. PC Decision: Concerns about parking on the road. (Brian Lewis declared an interest) <u>UTT/21/1669/HHF Wheelwrights Cottage, Cambridge Road</u> Extension to provide utility room and minor alterations to existing modern extension including replacement windows PC Decision: No objections b) Decisions: <u>UTT/21/0819/HHF – UTT/21/0820/LB Long House, Littlebury</u> Proposed installation of replacement bay window and secondary glazing to front of property. UDC refused the proposed application <u>UTT/21/1251/FUL Sirius, Strethall Road</u> Separation of existing annexe associated with Sirius to 1 no. independent one bedroom dwelling. To separate the annexe and make into a separate dwelling. UDC refused the proposed application <u>UTT/21/1330/LB Granta House, Littlebury</u> Creation of alternative pedestrian and vehicular access UDC approved the proposed application <u>UTT/21/0493/HHF – UTT/21/0494/LB Howe Hall, Littlebury Green</u> Proposed conversion and extension to The Dovecote to create annexe UDC refused the proposed application	
7.	Matters/Actions arising from the minutes: a) Catmere End/Littlebury Green Defibrillator: Clerk to ask for quotes for two Ipad defibrillators and one external box. b) Electricity to Littlebury defibrillator: The electricity issues have been resolved by BT. c) St. Peter's Church plans: A meeting has taken place by the working group. d) Planting bulbs on junction of Littlebury Green Road: Chase Gigaclear able the bulbs and mending the triangle. e) Defibrillator Training: Training to be organised when available. CPR Training when regulations allow. f) Noticeboard in Littlebury: Clerk to look at costs of an unlockable noticeboard for Littlebury. g) Pond at Catmere End: Peter Rieck would like to obtain advice before decisions are made. i) Photograph of Lizzie Sander's tree and plaque: The photograph will be put on the website.	
8.	Risk Register update: Covid restrictions for f2f meetings were added to the risk assessment.	
9.	Littlebury and Littlebury Green Play areas: a) Tree work at Littlebury Green recreation ground: Report to be received asap. Clerk to speak to the residents of Blasksmith's Cottage about the access to Littlebury Green play area.	

	b) Gate at Littlebury Green play area: A quote is being asked organised. c) Dog fouling at Littlebury Recreation Ground: The recreation ground has become awful and the PC are investigating measures to ban dogs on the recreation ground.		
10.	Highways: a) Highways issues in the Parish: All covered in the County Councillors report. b) Cutting of verges – change of specification: Clerk to send specification to Paul Gadd. c) Junction of Mill Lane/Church Walk: All completed.		
11.	Project Updates: a) The Bumpy: The volunteers has been carrying out work at the Bumpy. The PC agreed the quote from Ben Hanks to install deer fencing at the Bumpy at a cost of £ 1,995.00 for materials and £ 1260.00 for construction. The PC agreed to allowing a 15% increase in the raw materials. b) Littlebury Recreation Ground i) Allotments/development of area: Colin Durrant agreed to look at the list of volunteer names and contact them to see if they are interested in helping at the recreation ground. c) Questionnaire: The PC discussed that they are reviewing the questionnaire and contacting interested people. d) Speedwatch: The battery has been replaced by Andy Figge and Brian Lewis will be contacting people from the questionnaire. Training will be organised.		
12.	Finance a) Approval of cheques:		
	Tracy Coston (May payment)	£ 314.37	
	Philip Marns (Bumpy reimbursement)	£ 112.63	
	E-on	£ 61.91	
	Hardy Landscapes	£ 2,240.20	
	Robert Cook	£ 20.00	
	Robert Ellam	£ 150.00	
	EALC (Affiliation Fee)	£ 227.04	
	P J Dudley Contracts	£ 1,374.98	
	Tracy Coston (June Payment)	£ 314.37	
	Tracy Coston (Expenses)	£ 327.65	
	E-On	£ 63.98	
	Robert Cook	£ 475.00	
	V Green	£ 24.03	
	Total payments	£ 5,706.16	
13.	General Correspondence: a) Call for sites – letter from AEE: The PC will discuss at a working party meeting on 20 th July.		
14.	Area Report: a) Stansted Airport: There is likely to be changes in flight paths, but consultation will be sent out. b) Littlebury Green Family Fun day: The PC agreed for the Littlebury Green recreation ground to be used for a fun day on 11 th September. c) Hedging for the Churchyard from Woodland Trust: There is free hedging including the stakes and wrappings available.		

	e) The Grip: Public access to the river is allowed.	
15.	Date of next meeting, The Parish Council meeting will be held on 21th July, 2021 at 7.30 pm at Littlebury Village Hall.	

Meeting ended at 9.35 pm

Signed

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Date

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