

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
Wednesday 26th April, 2021 Remote Zoom meeting at 8 P.M.**

Present: Jean Cowell, Mike Scott, Brian Lewis, Jan Menell, Colin Durrant, Peter Rieck and Philip Marns.

Public: 2

Also Present: Tracy Coston (Clerk) Cllr Pavitt and Cllr Moran.

		Action
1.	Apologies for Absence: Joanna Hancock and Cllr Gregory	
2.	Public Participation (15 mins): Sirius: Locals residents raised concerns about the planning application to separate the annexe and make into a separate dwelling. There are concerns about the parking of vehicles as it is a gated dwelling, and if vehicles park on the road it would be very dangerous.	
3.	Approval of minutes: Parish Council meeting held on 17 th March, 2021. The previously circulated minutes were approved and signed by the Chair (remotely)	
4.	Report from the District Councillor/County Councillor: District Councillor: The report was about ecology and climate change discussions at UDC. County Councillor: Not present	
5.	Planning: <u>UTT/21/1251/FUL Sirius, Strethall Road</u> Separation of existing annexe associated with Sirius to 1 no. independent one bedroom dwelling. To separate the annexe and make into a separate dwelling. PC Decision: Concern about the parking of vehicles and that it is a gated dwelling. Parking on the road would be very dangerous. <u>UTT/21/0819/HHF – UTT/21/0820/LB Long House, Littlebury</u> Proposed installation of replacement bay window and secondary glazing to front of property. PC Decision: No objection to the internal secondary glazing. Any replacement external windows should have all mullions with individual panes and not fake mullions and to the proportions to the original. b) Decisions: None	
6.	Matters/Actions arising from the minutes: a) Catmere End Defibrillator: Andy Figge to arrange a visit to the proposed location before a defibrillator is purchased. b) Electricity to Littlebury defibrillator: Andy Figge to visit and look at the electricity supply issue to the telephone box. Jan Menell offered to tidy the books in the Littlebury Green telephone box. c) St. Peter's Church plans: Phil Marns and Mike Scott have joined the planning group and attended a meeting, and a detailed questionnaire has been put together and circulated to every resident in Littlebury Green and waiting for feedback. The questionnaire will be extended to Catmere End residents/Strethall. This will be followed up with house-to-house calls and hopefully a public meeting later on in the year when there are more detailed plans. d) Verges in the Parish: The land is very hard and there still needs to be restoration of the verges when it was so wet. PC to write to developers/householders if the restoration doesn't take place.	

	e) Planting bulbs on junction of Littlebury Green Road: No response has been received from Gigaclear. f) Further meeting dates/procedures: The PC agreed to wait for the outcome of the High Court regulations concerning Zoom meetings. The next in-person meeting will be scheduled for 30th June. The PC agreed to delegate decisions to a quorum and the Clerk to report the decisions to the relevant authorities. g) Defibrillator Training: Training to be organised when regulations allow. Mike Scott agreed to write a report for the magazine.		
7.	Risk Register update: The risk register has been updated.		
8.	Littlebury and Littlebury Green Play areas: a) Tree work at Littlebury Green recreation ground: A tree report will be completed before work is agreed. b) Gate and additional entrance at Littlebury Green play area: Hedge: The PC are responsible for the hedge and it was agreed for it to be replanted, the plants could be ordered at the same time as the Bumpy and hopefully the volunteers will plant the hedge. Clerk to organise the replacement of the small pedestrian gate. c) Leases: The leases for Littlebury Recreation Ground and Littlebury Green Recreation Ground will be combined to save legal costs. Clerk to circulate copies of the leases. d) Post replacement at Littlebury Recreation Ground: Clerk to chase up the post replacement at the balance board with the chain. d) Sewage at North End: The Clerk has spoken to AEE who were aware of the issues and will be looking into them.		
9.	Highways: a) Highways issues in the Parish: <u>Chestnut Ave:</u> The sides of the road needs to be maintained. Potholes are an issue and narrowing the road. b) Speedwatch: Brian Lewis is organising training for the speedwatch group in Littlebury Parish and waiting for training. c) Erosion of bend on Chapel Lane, Littlebury Green: Highways haven't mended the pipes, the Clerk will speak to the resident and chase up. d) Speeding enforcement: Claudia Haisman-Green to contact the police about another police check in the Parish. e) Littlebury Green: Highways have still not replied concerning whether the PC is allowed to install posts and hardcore at the area in Littlebury Green.		
10.	Project Updates: a) The Bumpy: There has been lots of progress. The volunteer group is increasing in size and lots of work is taking place. Three trees and about sixty whips have been planted and lots of help with watering has been received. The Bumpy volunteers have received £ 400.00 from Community Chest. It was proposed that a separate organisation be set up to do the day-to-day management of the Bumpy in collaboration with the PC. The Bumpy will remain the responsibility of the PC and The Bumpy group will carry out the work. The PC were all in agreement. b) Littlebury Recreation Ground i) Allotments/development of area: Nothing to report. c) Questionnaire: Clerk to ask Jo Hancock if there is anything to report.		
11.	Finance a) Approval of cheques:		
	April Receipts		
	Community Chest for the Council for Voluntary Service	£	400.00
	Total Receipts	£	400.00

	April payments		
	Tracy Coston	£	314.57
	E-On	£	63.98
	HMRC	£	426.38
	Rob Cook	£	20.00
	Richard Scott	£	300.00
	UDC (Green Waste)	£	1,120.00
	Total (April 2021)	£	2,244.93
	b) End of year accounts 2020-21: The accounts were circulated and approved. The AGAR form was completed and signed by the Clerk and the Chair.		
12.	General Correspondence: None		
13.	Area Report: a) Falcon development: Concern about the access of the site with the large vehicles. b) Dog bins: The bins are overflowing, Clerk to report to UDC. c) Tree and plaque for Lizzie: Jean Cowell will discuss having a photograph taken to be put in the magazine with Brian Sanders. d) Junction of Mill Road/Church Walk: It has been reported to Highways that a cone has been left in a hole by Gigaclear and Anglian Water. e) Pond in Catmere End: Peter Rieck has offered to investigate the smell from the Catmere End pond. f) Water company going to impose the idea about mains drainage: The PC hasn't received any information concerning this. g) Bench/Picnic bench: Littlebury Green fundraising group have purchased a picnic bench for the Littlebury Green recreation ground. The PC thanked the group. j) Animal signs: The PC will discuss whether the duck signs should be put up again.		
14.	Date of next meeting, The Parish Council meeting will be held on 30th June, 2021 at 7.30 pm (Date subject to change depending on Covid regulations)		

The meeting finished at 10.00 pm

Signed

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Date:

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