

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
Wednesday 17th February, 2021 Remote Zoom meeting AT 7.30 P.M.**

Present: Jean Cowell, Mike Scott, Joanna Hancock, Brian Lewis, Colin Durrant, Claudia Haisman-Green, Peter Rieck and Philip Marns

Public: 0

Also Present: Tracy Coston (Clerk) and Cllr Gregory

Action

1.	Apologies for Absence: Cllr Pavitt, Jan Menell	
2.	Public Participation (15 mins): None	
3.	Approval of minutes: Parish Council meeting held on 20 th January, 2021. The previously circulated minutes were approved and signed (remotely) by the Chair.	
4.	Report from the District Councillor/County Councillor: District Councillor: The application for Call for Sites is now open in UDC. The Call for Sites in SCDC has been closed. The Stansted Airport Appeal is going well. Chief Inspector Cox is taking speeding very seriously and he would like to know a list of preferred locations for speed checks. Speed is an issue in Catmere End and linking with Strethall and Merton Place. The PC suggested to contact the nursery in Strethall, which was a main source of traffic. County Councillor: <u>Speed limits:</u> The PC asked why isn't there are 20mph in Littlebury Green and Catmere End? John Moran informed the PC that it is not the policy of ECC to put in 20mph speed limit. The PC pointed out that the pavement between the triangle and the Church is very narrow and with big vehicles on the road it was a serious concern for pedestrians using the path. John Moran has had conversation about speeding with Chief Inspector Cox and Cllr Pavitt and Gregory. People need some form of deterrent and there is an issue during the week and the weekend. The issue with a 20mph speed limit is that there is unlikely to be any enforcement. The PC suggested that policies can be changed by the Cabinet and John Moran will ask again to see if there is any movement to change the policy. In Cambridge there are white gateways which shows that you are arriving at a settlement. John Moran will try and get some put in at the entrances to the village. Speeding is a problem all across the county and it has to be a personal responsibility. It is difficult if speed surveys do not show the speeding issues. Motorbikes use the double bends in Littlebury as a test track. The 20mph Saffron Walden limit in Castle Street has there been for a number of years. There are also temporary 20 mph speed limits installed because of Covid and discussions are taking place to see if the limits are going to be made permanent. The driver has to know why there is a 20mph limit i.e. no room for pedestrians. Cllr Moran asked for a map of areas that speeding was a problem, and he will contact Highways. The PC asked if it was possible for a representative of Highways to attend the meeting. <u>Quiet Lanes:</u> The PC started a project a few years ago called 'Quiet Lanes' for	

	Littlebury Green and Catmere End and they were told that ECC were going away to look at Quiet Lanes in other areas and a report would be sent to Littlebury PC. This was never received. It has been mentioned that Cllr Moran proposed setting up a group to progress Active Travel but nothing had happened. . Cllr Moran said it hadn't been as there was no interest from other parties. The PC asked what follow up action was being taken by Essex Highways following the autumn 2020 collision that injured a student at Wendens Ambo. Philip Marns circulated comments about the design issues of the junction. Cllr Moran forwarded the points to Highways and stated that the police report is still outstanding, so will and chase up responses. There have been 4 accidents in last 4 years across division in the last 4 years. <u>Cycle path to Great Chesterford</u>: It is hoped that the funding will be available at some point this year, but the project will have to be carried out in sections. The Government has announced an Active Travel Plan and Cllr Moran put in a request and bids were organised and the top 5 were approved. Uttlesford did not put in any bids and therefore didn't receive any money. Cllr Moran stated that the Highways budget for maintenance isn't sufficient. The issue is that every budget heading has its own restraints, and all funding is not adequate. Good neighbourhood and local plans are required as budget constraints stop projects. Cllr Moran will ask for speed checks in the Parish.	
5.	Planning: a) For Discussion: (Jo Hancock and Brian Lewis declared an interest) <u>UTT/21/0427/LB – UTT/0426/HHF Wheelwrights Cottage, Cambridge Road, Littlebury</u> Extension to provide utility room and minor alterations to existing modern extension including replacement windows. PC Decision: No objection <u>UTT/21/0191/HHF Nunns Farm, Catmere End</u> Installation of security doors to hay barn PC Decision: The PC commented that the doors should be vertically boarded on the outside. b) Decisions: None	
6.	Matters/Actions arising from the minutes: a) Dog waste bin – Littlebury Green: To be installed when the weather allowed. b) Catmere End Defibrillator: Andrew Figge is going to look at the supply. Clerk to check the details of the grant. c) Electricity to Littlebury defibrillator: Clerk to liaise with Andrew Figge and BT	TC TC TC
7.	Risk Register update: Clerk to email the insurance policy out to all Councillors.	TC
8.	Littlebury and Littlebury Green Play areas: a) Replacement swing at Littlebury Recreation Ground: To be installed when the ground is drier. b) Tree work at Littlebury Green recreation ground: The Clerk to organise another quote. c) Springers: Clerk to organise replacement of the seats and a new post with a metal sleeve on the trim trail.	TC TC

9.	Highways: a) Highways issues in the Parish: Discussed with Cllr Moran. Catmere End and Littlebury Green have building work and contractors' vans have been parking on the verges. The PC will ask the developers to reinstate the verges and banks. b) Speedwatch: A letter will be published in the magazine from Littlebury and Wenden PC.	TC/ JH /PM																														
10.	Project Updates: a) The Bumpy: A meeting has been held with the volunteers via Zoom. The PC are so pleased to have 10-12 volunteers. A detailed map of the Bumpy has been produced. Rubbish has been removed and wood has been sawn up and the volunteers are planning to move the wood into piles, some might need to be removed by a contractor. Trees, shrubs and some plants have been ordered and delivered. Grant aiding: As a PC quite limited to apply for grants. An organisation is required and the community could form a group to raise money for the improvements to the Bumpy. b) Littlebury Recreation Ground i) Allotments/development of area Joanna Hancock has produced a questionnaire in the Parish magazine and given people until 12 th March to respond and the results will be discussed at the PC meeting. To be advertised on Whatsapp and in parish magazine. The PC thanked Joanna Hancock.																															
11.	Finance a) Approval of cheques: <table><tr><td>February Receipts</td><td></td></tr><tr><td>Littlebury Playground Committee</td><td>£ 1,481.06</td></tr><tr><td>Total Receipts</td><td>£ 1,481.06</td></tr><tr><td>February payments</td><td></td></tr><tr><td>Tracy Coston</td><td>£ 314.37</td></tr><tr><td>E-On</td><td>£ 63.98</td></tr><tr><td>Whitehead & Day (Lizzie Sanders Plaque)</td><td>£ 448.00</td></tr><tr><td>Rob Cook</td><td>£ 50.00</td></tr><tr><td>Zoom subscription</td><td>£ 14.39</td></tr><tr><td>McVeigh Parker (Fence for Bumpy)</td><td>£ 230.65</td></tr><tr><td>Original Landscape Design (Bumpy)</td><td>£ 85.40</td></tr><tr><td>RSPB (Bumpy)</td><td>£ 42.95</td></tr><tr><td>Simpson's (Bumpy)</td><td>£ 62.50</td></tr><tr><td>Litterpickers/jackets</td><td>£ 92.61</td></tr><tr><td>Total (February 2021)</td><td>£ 1,404.85</td></tr></table>	February Receipts		Littlebury Playground Committee	£ 1,481.06	Total Receipts	£ 1,481.06	February payments		Tracy Coston	£ 314.37	E-On	£ 63.98	Whitehead & Day (Lizzie Sanders Plaque)	£ 448.00	Rob Cook	£ 50.00	Zoom subscription	£ 14.39	McVeigh Parker (Fence for Bumpy)	£ 230.65	Original Landscape Design (Bumpy)	£ 85.40	RSPB (Bumpy)	£ 42.95	Simpson's (Bumpy)	£ 62.50	Litterpickers/jackets	£ 92.61	Total (February 2021)	£ 1,404.85	
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	b) Budget: Clerk to send the updated budget out to all Councillors.	TC																														
12.	General Correspondence: a) Verge damage in Parish: The PC do not own the verges and posts and stones are not allowed to be put on the verges due to Highway regulations.																															
13.	Area Report: a) Litterpicking, Hi-vis jackets and bags: Members of the parish are collecting litter with the litterpickers, hi-vis jackets and bags supplied by the PC. UDC are collecting the bags from Village Hall. b) Noticeboard: Gary Stott has offered to mend the Catmere End noticeboard and the noticeboard and the noticeboard near Kents Farm in Littlebury to be looked into.																															

14.	Date of next meeting, The Parish Council meeting will be held on 17th March, 2021 at 7.30 pm remotely by Zoom.	
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The meeting finished at 9.50 pm

Signed

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Date:

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