

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st MARCH, 2018 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Philip Marns, Mike Scott, Joanne Hancock, Bill Starr, Michael O'Connor, Ann Farrer and Jan Menell

Public: 5

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. Apologies for Absence: None

2. Public Participation (15 mins):

Parking in Strethall Road: Members of the public attended the meeting to discuss the parking/access issues in Kents Yard and Clays Meadow. The number of cars parking in Strethall Road and on the triangle near Kents Farm have increased and residents are concerned about the lack of visibility turning out of Kents Yard.

Clerk to send the emails and photos to Rissa Long at ECC.

3. Approval of minutes: Parish Council meeting held on 21st February, 2018: The minutes were approved and signed by the Chair.

4. Report from the District Councillor/County Councillor:

District Councillor: Lots of work has been taking place on the Local Plan to regulate the comments from Regulation 18 and there are three planning policy meetings and it is hoped to progress to Regulation 19 before the summer.

Julie Redfern will chase up the email that has been sent to local councillors concerning the broadband provision in Littlebury Green and Catmere End.

5. Matters/Actions arising from the minutes:

a) Broadband provision in the Parish: A meeting has taken place with Superfast Essex and presentations from Gigaclear. There has been contact between with the Gigaclear contact for this area and the working group. The area is not part of the Superfast Essex subsidised scheme. There are plans to start work in Littlebury Green in Q2 and complete in Q3.

Catmere End and Littlebury Green have connected with BT Openreach. Littlebury Green estimate is £ 79,000 and in Catmere End cost was lower as the length of fibre is much less.

Littlebury Green will wait for Gigaclear.

Catmere End and Strethall came back as £ 33,000 and waiting to have a meeting with BT Openreach which has come down as have an Ofsted Registered nursery.

Openreach will ask the PC to act as the legal entity and copies of a quotation has been received.

The support from the County Council has been poor. UDC wanted to have 97% coverage by 2019.

Littlebury Green are going to wait for Gigaclear to deliver this year.

Julie Redfern has agreed to make Ann Farrer an appointment with to meet with Kemi Badenoch (MP)

The PC agreed to take some advice before signing the agreement with Openreach for the £ 33,000 contract.

b) Parish Council vacancy: The PC unanimously co-opted Claudia Haisman-Green onto the PC.

c) Footpath along the river: The Clerk has discussed this idea with Tom White at AEE.

Unfortunately the footpath would not be possible due to sporting and shooting rights on the land.

The PC are going to meet with Louise Newman (Head of Audley End Estate) at 7pm on 18th April before the next PC meeting.

d) Litterpick – 15th April: Equipment will be borrowed from Wimbish PC and bags will be collected from UDC by Julie Redfern. Michael O'Connor and Bill Starr will organise the bacon rolls at the Village Hall.

e) The Bumpy: Jan Menell has spoken to the two ladies that work for Natural England to survey the Bumpy. The PC needs to make a decision to leave it open or fence in when the report is received.

6. Planning:

a) For Discussion: None

b) Decisions: None

c) Stansted Airport planning application: Details put in the magazine about responding to the application. There is a meeting about Stansted Airport at UDC on Monday 26th March. The main concerns are about infrastructure.

7. Highways:

a) Highway issues in the Parish: A pothole on the road from Catmere End to Littlebury Green to be reported.

b) Obstructions on the verge in Littlebury Green: Letter to be sent to Littlebury Green residents with the legal information from ECC.

c) Parking in Strehall Road – Request for double yellow lines: Discussed in Public Participation.

8. Recreation Ground:

a) Pothole in car park entrance: Clerk to ask Audley End Estate about ownership.

b) Posts: Clerk to arrange for the posts to be looked at and mended.

9. Finance

a) Approval of cheques

Payments (March 2018)	
Tracy Coston (March)	£ 311.37
Tracy Coston Expenses – 6 months	£ 702.00
E-on	£ 45.59
Staples	£ 29.16
Littlebury Village Hall (Litterpick)	£ 30.00
Springwell Nursery (Christmas tree)	£ 60.00
HMRC PAYE	£ 74.88
JRB (Dog bags)	£ 228.18
Total Payments (March)	£ 1,481.18

10. General Correspondence:

a) Littlebury Green Barn Dance: The PC agreed for the Barn Dance to be held at Littlebury Green Play Area on 9th June, 2018.

11. Area Report:

a) Noticeboard in Littlebury: The PC agreed for a new noticeboard for Littlebury to be ordered from Greenbarnes Ltd at a cost of £ 863.20.

b) TPO Tree on corner of La Rochelle: 2 trees with TPO's have been felled on the site and permission was only granted for one tree to be removed.

c) Reflector bans: Clerk to ask Tom White if he would agree

d) Salt bins: The PC thanked Philip Marns for desalting the crossroads at Littlebury Green.

12. Date of next meeting:

The Parish Council Meeting will be held on 18th April, 2018 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.30 pm.

Signed

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Date:

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