

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 17th JANUARY, 2018 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Philip Marns, Mike Scott, Joanne Hancock, Ann Farrer and Jan Menell

Public: 2

Also Present: Tracy Coston (Clerk) and Cllr Julie Redfern

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund,
Trustee Littlebury United Charities, Parish of Littlebury Millennium
Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church,
Friend of Audley End, Member of National Trust.

1. Apologies for Absence: Michael O'Connor and Bill Starr.

2. Public Participation (15 mins): None

3. Approval of minutes: Parish Council meeting held on 15th November, 2017. The minutes were approved and signed by the Chair.

4. Report from the District Councillor/District Councillor:

The late waste collection issue has now been resolved. Flytipped leaflets reported on verges near SWCHS have been reported to UDC.

Regulation 18 has been completed for the Local Plan and the Planning Policy Working Group has a list of additional work which needs to be carried out. Regulation 19 will be delayed until June 2018.

There has been an application to SCDC for an Agritec Hub in Hinxton which is hoped to generate 4,000 jobs and Welcome Institute also have a consultation about development.

5. Matters/Actions arising from the minutes:

a) Broadband provision in the Parish: A number of meetings of small groups have been taking place with the Catmere End and Littlebury Green groups. An email from Gigaclear has been received to say up that they will be up and running by 30/6, but there is little evidence to support that they could meet this deadline. A contact at Gigaclear has been given and conversations have been had and the residents have tried to set up a meeting. The Superfast Essex meeting will be attended on 22/01. ECC and Superfast Essex have eventually responded but the response was not very satisfactory. Superfast Essex say that Gigaclear are proceeding with all their plans and they have ensured ECC that it will be completed in 2018.

UDC have made extra investment but no response has been received from UDC Councillors, although it is being discussed at UDC by Cllr Howard Ryles.

The alternative to Gigaclear is Openreach and they have been approached. Catmere End has had more successful discussions. Catmere End have had discussions about costing and £ 30,000 grant as Strethall has an Ofsted registered nursery. Catmere End are trying to keep both providers on board.

4 houses in Littlebury Green are 01799 which would have to be part of the Catmere End project. Littlebury Green have put in submissions for a quote from Openreach.

There is no fibre between Littlebury Green and Elmdon, which will increase the cost significantly. Progress has been made but a long way from a satisfactory solution.

Thank you to Mike Scott and Ann Farrer for all their hard work.

b) Parish Council vacancy: A resident has shown some interest. Clerk to try and contact again.

6. Planning:

a) For Discussion:

UTT/17/3097/HHF – UTT/17/3098/LB Keepers Cottage, Catmere End

Ann Farrer, Joanna Hancock, Bill Starr and Mike O'Connor attended a site meeting. Following the site meeting the following comment was agreed by the PC and sent to UDC.

The height of the planned two storey building adjacent to the The Drift's boundary all should be lower to prevent any negative impact on 'The Drift'.

b) Decisions:

UTT/17/2938/FUL Land ad to La Rochelle, Littlebury

UDC approved the erection of 3 dwellings

7. Highways:

a) **Highway issues in the Parish:** Chestnut Ave is being resurfaced. Clerk to ask when the white lining will be completed.

Accident in Littlebury Green: Due to hitting stones on verge.

Julie attended the Highways panel to discuss the B1383. 41% of vehicles were exceeding the 30mph speed limit. The road is going to be reviewed from Chesterford to Wendens Ambo.

b) **Quiet Lanes:** ECC want to see if pilot schemes in other parts of Essex are successful first. RoSPA information about speeding circulated as ECC asked for idea to slow traffic down in Catmere End and Littlebury Green for Highways to consider.

c) **Speedwatch:** No new volunteers have come forward.

d) **Trees in Chestnut Ave:** Some trees have had white painted on them to make them stand out.

(Philip Marns left the meeting)

8. Recreation Ground:

9. Finance

a) Approval of cheques

Payments (December 2017)	
Tracy Coston (December)	£ 311.37
Hardy Landscapes	£ 787.20
P J Dudley Contracts	£ 2,744.03
E-on	£ 44.12
Total Payments (December)	£ 3,886.72
Payments (January 2018)	
Tracy Coston (December)	£ 311.37
Staples	£ 49.30
E-on	£ 44.12
Robert Cook	£ 610.98
The Royal British Legion	£ 20.00
PKF Littlejohn	£ 276.00
Audley End Estate	£ 48.88
Rialtas	£ 34.80
TCV	£ 240.00
Littlebury Village Hall	£ 300.00
Citizens Advice Bureau	£ 275.00
Total Payments (January 2018)	£ 2,210.45

b) **Precept discussion and approval:** The PC agreed to donate £ 300.00 towards the running costs of the Village Hall (Joanna Hancock and Jean Cowell declared an interest and didn't take part in the discussion) The PC approved a precept of £ 27,500.

c) **Request for funding from CAB:** (Joanna Hancock declared an interest) The PC agreed to make a £ 275.00 donation.

10. General Correspondence:

a) **Clerk's training courses:** The Clerk is attending a Data Protection course on 23rd January at a cost of £ 45.00 and a Risk Assessment (Level 2 course). An application for a bursary will be made

for 75% of the cost.

11. Area Report:

- a) **Footpath along river:** Clerk to speak to Audley End Estate and the PC would like to set up a meeting with the new owner Linda Newman.
- b) **Catmere End:** The pond has been cleared by the TCV volunteers helped and Ann Farrer and Gary Stott.
- c) **Christmas Tree:** The PC thanked David Day, Bill Garland, Mike Hancock, Martyn Porter and Andrew Figge for helping to put up the Christmas tree.

12. Date of next meeting,

The Parish Council Meeting will be held on 21st February, 2018 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 10.00 pm.

Signed

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Date:

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