

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th NOVEMBER, 2017 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Philip Marns, Mike Scott, Joanne Hancock, Bill Starr, Ann Farrer, Jan Menell and Michael O'Connor

Public: 2

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. Apologies for Absence: None

2. Public Participation (15 mins):

Christmas Tree: The tree will be delivered to David Day's house and Jean Cowell will ask Jan Heales if she would agree to switch the lights on.

3. Approval of minutes: The previously circulated minutes of the Parish Council meeting held on 18th October, 2017 were approved and signed by the Chair.

4. Report from the District Councillor/District Councillor:

Grosvenor held an exhibition in Great Chesterford. The Regulation 19 part of the consultation will be delayed as some reports haven't been received by UDC. Wendens Ambo are concerned about the station traffic. Julie Redfern is not supportive of the site and doesn't feel that it is well thought out and has huge effect on Gt Chesterford and surrounding villages.

There is a limit of housing that could be added onto existing villages.

Concerns that if the Local Plan isn't agreed as the Government will impose development.

5. Matters/Actions arising from the minutes:

a) Broadband provision in the Parish: A group has been established in Littlebury Green and Catmere End and a meeting has been held. Discussions have taken place with Dudenhoe End and Arkesden. Gigaclear say that they plan to start work in November in Dudenhoe End, but the dates are not always held to. BT Openreach have stated that Littlebury Green is not in their planning for the next 18 months and Catmere End have been offered a meeting with Openreach. BT Openreach have a community fibre scheme, jointly funded with residents and BT Openreach. Catmere End have put in an application and Littlebury Green are in the process of making an application. The quote for Catmere End is £ 50,000 which is £ 1,500 per house. The scheme would only be organised by a legal entity, like the PC. The voucher scheme is available and if a house receives less than 2 MB/Sec can claim £ 350.00 to be put against the cost.

Anne Farrer has contacted Cllr Kevin Bentley at ECC and hasn't received a reply. Simon Jackson is the Officer at UDC and Cllr Howard Ryles is leading the Broadband project.

b) Parish Council vacancies: There is one vacancy on the PC which has been advertised.

c) Condition of trees in the Bumpy, Littlebury Green: Acer Tree Surgery has visited the Bumpy and given a quote of £ 650.00 to clear a fallen ash tree. When the tree is felled a survey will take place of the other trees in the Bumpy. The PC approved the work to be carried out.

6. Planning:

a) For Discussion:

(Jo Hancock declared an interest)

UTT/17/2976/LB Greenwood Barn, Littlebury Green

Retention of internal works to modern staircase and partition

PC Decision: No objections

UTT/17/2938/FUL Land Adj La Rochelle, Strethall Road

Erection of 3 no dwellings

PC Decision:

The PC agreed to object to the proposed development for the following reasons:- concerns about visibility splays at the access onto Merton Place, concern about the access being from the by-way, misleading plans as the by-way is enclosed in the site ownership, concern about the sewage pipes in the Cinder Path and lack of privacy for the houses in Strethall Road.

Three properties will increase the amount of traffic on the narrow by-way, which is very well used by pedestrians.

UTT/17/3097/HHF – UTT/17/3098/LB Keepers Cottage, Catmere End

Two storey extension to side

PC Decision: The PC commented that the plans were very confusing and it was agreed for the Clerk to arrange a site meeting with the owner's permission.

b) Decisions

UTT/17/1897/OP 4 Merton Place, Littlebury

UDC approved the plans.

7. Highways:

a) Highway issues in the Parish: The patching of the Highway in Littlebury Green was a very good project.

Some reflective bands have been put around the trees in Chestnut Ave and will ask for trees to be marked around the bend.

Jan Menell has spoken to the bus company and they would like a plan for where the bus should stop. Jan Menell and liaise with the Clerk.

b) Quiet Lanes: A meeting has been held with Highways and they have agreed to look at traffic calming, which cannot include chicanes, as there is no street lighting.

c) Speedwatch: Dates from Wendens Ambo haven't been received and more people require training.

8. Recreation Ground:

a) Maintenance work at Littlebury and Littlebury Green play areas. See-Saw maintenance.

A quote for £ 180.00 has been received to repair the see-saw at Littlebury Recreation Ground. The PC agreed to carry out the work.

b) Thanks: The PC received an email of thanks from a young local resident for mending the equipment at Littlebury Recreation Ground.

9. Finance

a) Approval of cheques

Receipts	
VAT reclaim	£ 5,236.84
UDC (Catmere End Fireworks)	£ 100.00
Total Receipts	£ 5,336.84
Payments (November 2017)	
Tracy Coston (November)	£ 311.37
Ann Farrer (Catmere End fireworks) D/D	£ 100.00
Hardy Landscapes	£ 933.60
Quality Care Cleaning Ltd	£ 85.15
Andrew Figge (Christmas Tree Lights) D/D	£ 84.95
Rob Cook (D/D)	£ 103.59
Broadmead Leisure Ltd	£ 114.00
Total Payments	£ 1,732.66

10. General Correspondence: All emailed.

11. Area Report:

- a) **Catmere End Pond:** A quote from BTCV for £ 200.00 + vat has been received and the PC approved the expenditure.
- b) **Defibrillator in Catmere End:** No response has been received concerning a suitable location.
- c) **River Walk:** The PC will contact Audley End Estate to see if they would be agreeable to develop a footpath of new church yard area to Home Farm for the residents of Littlebury.
- d) **Defibrillator training:** An advert to be placed in the Village News to see the likely response rate.

12. Date of next meeting,

The Parish Council Meeting will be held on 17th January, 2018 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 10.34 pm.

Signed

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Date:

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