

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 19<sup>th</sup> JULY, 2017 at  
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

**Present:** Jean Cowell, Philip Marns, Mike Scott, Joanne Hancock, Jan Menell and Michael O'Connor

**Public:** 1

**Also Present:** Tracy Coston (Clerk), John Moran (County Councillor)

Jan Menell	Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell	Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.
Joanna Hancock	Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. **Apologies for Absence:** Ann Farrer, Peter Farnsworth and Cllr Julie Redfern
2. **Public Participation (15 mins):** None
3. **Approval of minutes:** Parish Council meeting held on 21<sup>st</sup> June, 2017: The previously circulated minutes were approved and signed by the Chair.
4. **Report from the District Councillor/District Councillor**

**District Councillor:** Local Plan: 5,000 houses are proposed in Great Chesterford.

**County Councillor:** The planned meetings about Quiet Lanes were postponed by ECC. The Highways Panel is meeting on 16<sup>th</sup> September. Cllr Moran is the Vice-Chair. The budget has been increased.

Walden School: The DfE will not take the school over because of the considerable debt and poor maintenance of the buildings. The buildings are still owned by a private company, which administrators are taking over.

A primary School is being planned in Saffron Walden and the plans have been approved. Cllr Moran is not taking a position on the Garden Village at Great Chesterford. Talks are taking place with Highways and South Cambridgeshire District Council.

Cllr Moran was asked to keep a watching brief on the school numbers. Main concerns are on numbers for Secondary Schools.
5. **Matters/Actions arising from the minutes:**
  - a) **Location for defibrillator in Catmere End:** Ann is looking into any possible locations. Sarah Scott has the codes for access to both defibrillators and has kindly agreed to inspect them both on regular intervals.
  - b) **Broadband provision in the Parish:** Nothing further to report. The Councillors are disappointed about the lack of commitment to Broadband in the Local Plan.
  - c) **Parish Council vacancy:** To be re-advertised
  - d) **Duck/Frog signs:** The duck and frog signs have been purchased and will be installed over the summer.
  - e) **Memorial Service for Lord Braybrooke:** The memorial service will be held at St Mary's Parish Church, Saffron Walden on 21<sup>st</sup> July at 2.30 pm. Jan Menell and Jean Cowell will attend.
6. **Planning:**
  - a) **For Discussion:**

UTT/17/1788/HHF 41 Peggy's Walk, Littlebury  
Single storey rear extension

**PC Decision:** No objections

b) **Decisions:** None

**7. Highways:**

a) **Highway issues in the Parish:** The PC were very concerned to hear about the fatal accident in Chestnut Ave. Clerk to chase up speed strips in Merton Place and Mill Lane and the cleaning of signs.

b) **Reflector posts at Chestnut Ave:** Philip Marns and Rob Cook to install next week.

c) **Quiet Lanes:** The meeting was cancelled with Highways and will be rearranging asap.

**8. Recreation Ground:**

a) **Tree work / root grinding from path:** The tree work has been completed and stump ground out and area retarmaced.

b) **Complaints about dog mess on Littlebury Recreation Ground:** Jo Hancock will put a notice in the magazine.

c) **Maintenance work at Littlebury and Littlebury Green play areas. See-Saw maintenance:** The maintenance work has been completed but now the see-saw needs repairing. Nick Rowe has offered help on the recreation committee and Joanna Hancock will contact him. A notice will be placed in the magazine about reforming playground committee.

d) **Goal nets:** The goal posts need to be treated for rust and repainted at Littlebury Green. Clerk to ask Rob Cook.

**9. Finance**

a) **Approval of cheques**

<b>Payments (July 2017)</b>	
Tracy Coston (July)	£ 289.37
E-ON (D/D) July	£ 44.12
Robert Cook (D/Payment)	£ 490.00
Hardy Landscapes	£ 787.20
RCCE	£ 52.80
M Parrish	£ 300.00
P Marns (Reimbursement for post fixing)	£ 104.24
Acer Tree Surgery (D/Payment)	£ 700.00
Broadmead Leisure Ltd	£ 3,192.00
Avast Software	£ 39.99
Archer Signs	£ 295.44
<b>Total Payments</b>	<b>£ 6,295.16</b>

b) **Overview of the accounts:** Balance of accounts £ 33,077.49 and a vat reclaim of £ 2,518.48 is due.

c) **Account signatories:** Clerk to update the signatories.

**10. General Correspondence:** None

**11. Area Report:**

a) **Action group on the development at Great Chesterford 5,000 houses:** A meeting is to be held at Great Chesterford Village Hall on 20<sup>th</sup> July, 2017 at 8pm.

b) **Local Plan:** The PC agreed to form a working party comprising of: Mike Scott, Jan Menell, Joanna Hancock, Michael O'Connor and Philip Marns to formulate a response about the local plan to be sent to UDC.

**12. Date of next meeting,**

The Parish Council Meeting will be held on 20<sup>th</sup> September, 2017 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.50 pm.

Signed  
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Date:  
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