

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 17th NOVEMBER, 2016 at
LITTLEBURY VILLAGE HALL AT 8.00 P.M.**

Present: Jean Cowell, Peter Farnsworth, Michael O'Connor and Michael Christodoulides.

Public: 2

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for absence:** Ann Farrer, Mike Scott, Philip Marns, Jan Menell and Julie Redfern.
2. **Public Participation (15 mins):**
Christmas Tree: David Day will put the Christmas tree up when it is delivered to the village by Springwell Nursery.
3. **Approval of minutes:** Parish Council meeting held on 19th October, 2016. The previously circulated minutes were approved and signed by Jean Cowell.
4. **Vacancy on the Parish Council:** The PC unanimously agreed to co-opt Joanna Hancock onto the Parish Council. Joanna Hancock will attend the next meeting as unfortunately she cannot attend the meeting tonight.
5. **Report from the District Councillor(s):** Not present.
6. **Matters/Actions arising from the minutes:**
 - a) **Defibrillator training:** The training has been organised for 1st December at St. Peter's Church in Littlebury Green.
 - b) **Catmere End pond:** Ann and John Farrer have kindly organised the volunteers to carry out the work on the pond.
 - c) **Neighbourhood Watch:** Alan Johnson is arranging a meeting with Jean Cowell next week to organise neighbourhood watch.
 - d) **Police Presence in the Parish:** The police are not allocated to a specific Parish and all items need to be reported to the police and police will be allocated to the case.
 - e) **Parking on Walden Road/Mill Lane junction:** All Parish Councillors were supplied with some leaflets to be put on cars asking people to park responsibly.
 - f) **Electrician for defibrillator:** Clerk to pass Andrew Figge's telephone to Philip Marns to arrange for the defibrillator box to be fitted.
7. **Planning:**
 - a) **For Discussion:** None
 - b) **Decisions:** None
8. **Highways:**
 - a) **Highway issues in the Parish:** All reported to ECC.
 - b) **Signage for footpaths in Littlebury Green:** ECC have reported that there is no money available to put in the signs.
 - c) **Sign at Peggy's Walk:** The cul-de-sac/No through way sign for Peggy's Walk hasn't been installed by ECC. Clerk to chase up.
 - d) **Reflector posts at Chestnut Ave:** Clerk to chase up with ECC.
9. **Recreation Ground:**
 - a) **Posts at Littlebury Recreation Ground:** 2 new posts are being made for the recreation ground.
 - b) **Bench at Littlebury Green Recreation Ground:** A 3-seater bench to be ordered for the recreation ground.

- c) **Tree requiring full survey/tree surgery:** Clerk to speak to Tom White about the tree.
- d) **Playground inspection report and work required:** All work has been carried out or in hand
- e) **Football net at Littlebury Green Recreation Ground:** Clerk to order.
- f) **Hedge at Littlebury Green Recreation Ground:** Carl Juhl will cut the hedge when the weather allows.

10. Finance

a) Approval of cheques

Payments (November 2016)	
Tracy Coston (November)	£ 289.17
E-ON (D/D) November	£ 41.69
Rob Cook	£ 35.00
The Royal British Legion	£ 20.00
Total Payments	£ 385.86

11. General Correspondence: All emails

12. Area Report: An updated list of Councillors details to be sent out.

13. Date of next meeting,

The Parish Meeting will be held on 18th January, 2017 at 8pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.15 pm.