

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 19th OCTOBER, 2016 at
LITTLEBURY VILLAGE HALL AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell, Peter Farnsworth, Mike Scott and Philip Marns

Public: 1

Also Present: Tracy Coston (Clerk).

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for Absence:** Ann Farrer, Michael O'Connor and Michael Christodoulides.
2. **Public Participation (15 mins):**

Street light: The light half way down Strethall Road is not working. Clerk to report to AJ Lighting.

Power cuts: The Parish is having very short power cuts.

Parking on Walden Road: Parking outside the Village Hall, Mill Lane and Walden Road is making a hazard and very difficult to pull out of Mill Lane. Cars parked on the pavement in Walden Road.

The PC agreed for a notice to be photocopied and given to each PC member and they would put on the cars when they were parked on the junction. Clerk to photocopy.
3. **Approval of minutes:** Parish Council meeting held on 21st September, 2016. The previously circulated minutes were approved and signed by the Chair.
4. **Vacancy on the Parish Council:** There is still one vacancy on the PC. To be advertised again in the magazine.
5. **Report from the District Councillor(s):**

School Transport: Julie Redfern will email to Cllr Gooding at ECC to see if a solution can be found.

Refugees – the first family has been taken in by UDC.

Local Plan: There are still questions over numbers and the local plan has been withdrawn.

A clean up across the District to be organised.

Area Forums: The Area Forums are not held any more as they were not well enough attended and Councillors are looking at what changes can be made to get the public engagement with UDC. It was suggested that Area Forums could move out into the District and meet with the PC's or suggested PC cluster together.
6. **Matters/Actions arising from the minutes:**
 - a) **Defibrillator training:** Clerk to arrange a date with Paul Doe from the Essex Ambulance Service for November/early December for Littlebury Green.
 - b) **Catmere End pond / Community Project Grant application:** Ann Farrer is arranging details with the volunteers.
 - c) **Anglia level crossing reduction strategy:** AEE do not agree with the consultation or plans about the relocation of the path and have contacted Network Rail. The PC has also objected to the crossing being closed.
 - d) **Neighbourhood Watch:** Clerk to email Alan Johnson with Jean Cowell's details.
 - e) **Police Presence in the Parish:** Details of the police have been requested.
 - f) **UDC's communication with PC's:** See 5)
7. **Planning:**
 - a) **For Discussion:**

UTT/16/2845/HHF 5 Rectory Close, Littlebury

Demolition of rear conservatory and erection of single storey rear extension. Dormer window to front roof slope. Loft conversion with rooflights to front and rear.

PC Decision: No objections

b) **Decisions:** None

8. Highways:

- a) **Highway issues in the Parish:** All reported.
- b) **Signage for footpaths in Littlebury Green:** Clerk to send another email.
- c) **Sign at Peggy's Walk:** Clerk to chase a response from Highways.
- d) **Reflector posts at Chestnut Ave:** Clerk to chase up with Chris Stoneham (ECC)
- e) **Speed of traffic the Parish:** An email from a member of the public and the PC has been sent to Cllr John Lodge and Chris Stoneham.
- f) **HGV's using Littlebury bridge:** An email with all the details has been sent to Cllr John Lodge and Chris Stoneham.

9. Recreation Ground:

- a) **Posts at Littlebury Recreation Ground:** The post is in the process of being made.
- b) **Gate post and bench at Littlebury Green Recreation Ground:** Clerk to ask Rob Cook to remove the bench and obtain quotes for a bench seat.
- c) **Tree requiring full survey/tree surgery:** Clerk to check with Tom White.
- d) **Playground inspection report and work required:** Clerk to bring all the details to the next meeting when Broadmead Leisure have sent a quote.
- e) **Football net at Littlebury Green Recreation Ground:** Clerk to order a football net for the goal post.
- f) **Memorial on tree at Littlebury Recreation Ground:** The family are happy with the idea of a memorial chain and are going to look for some ideas.
- g) **Hedge at Littlebury Green:** Clerk to ask Carl Juhl if he will cut the hedge at the recreation ground on both sides.

10. Finance

a) **Approval of cheques**

Payments (October 2016)	
Tracy Coston (October)	£ 289.17
E-ON (D/D) October	£ 40.34
Hardy Landscapes	£ 768.00
PKF Littlejohn LLP	£ 240.00
Audley End Estate (Rent & access)	£ 545.00
Broadmead Leisure Ltd	£ 504.00
Rob Cook	£ 71.00
Total Payments	£ 2,457.51

11. General Correspondence: All emailed

12. Area Report:

- a) **Drainage in Littlebury Green:** It was suggested to contact the Environment Agency
- b) **Electrician:** Clerk to pass on Andrew Figge's number to Philip Marns for the installation of the defibrillator.

13. Date of next meeting,

The Parish Meeting will be held on 16th November, 2016 8pm at Littlebury Village Hall, Littlebury

The meeting ended at 9.30 pm

Signed

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Dated

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