

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 20th APRIL, 2016 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell, Michael O'Connor, David Heales and Peter Farnsworth.

Public: 0

Also Present: Tracy Coston (Clerk) and Julie Redfern.

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for Absence:** Jean Cowell, Ann Farrer

2. **Public Participation (15 mins):**

3. **Approval of minutes:** Parish Council meeting held on 16th March, 2016

4. **Vacancy on Parish Council:** No response

5. **Report from the District Councillor(s):**

Julie Redfern: The Crematorium in Great Chesterford has had planning approval.
The local plan strategy is due to be announced in July and there will be three public consultation meetings across UDC. The Local Plan must be submitted by the end of March 2017.
The new Chief Executive at UDC is called Dawn French and she started in post in February.
UDC is trying to organise other litter picks during the year. The PC complained about the rubbish on the verges on the A11 and Julie Redfern will report to UDC.
Julie Redfern agreed to organise the cheque for £ 250.00 as her donation towards the defibrillator box.

6. **Matters/Actions arising from the minutes:**

a) **Defibrillator training:** Clerk has tried to contact Paul Doe again but has been unsuccessful. The Clerk will contact again.

b) **Catmere End pond:** The PC agreed to apply for a Community Project Grant from UDC for the work at the pond.

c) **Report from litterpick:** The PC was very pleased that 11 people came to the litterpick and collected 25 bags of rubbish. Hopefully another litter pick will be arranged in the Autumn.

d) **Bench at the recreation ground:** The family hasn't purchased the bench, but when they have they will contact the PC to approve the location of the bench.

7. **Planning:**

a) **For Discussion:**

UTT/16/0830/HHF 10 Kents Yard, Littlebury

Proposed single storey rear extension

PC Decision: Please take into consideration the views of the neighbours.

UTT/16/0688/HHF Primrose Cottage, Catmere End, Littlebury

Proposed erection of an oak framed garden room

PC Decision: No objections but a condition should be made that it is not to be used as a separate residence.

(Michael O'Connor declared an interest)

UTT/16/0918/HHF 11 Merton Place, Littlebury

Proposed single storey extension and partial infill extension at first floor

PC Decision: No objections

(Jan Menell declared an interest)

UTT/16/0896/HHF Greenwood Barn, Green Farm, Littlebury

Removal of existing greenhouse and replacement with wooden summer house

PC Decision: No objections

8. Highways:

- a) **Highway issues in the Parish:** The footpath to Audley End was blocked with water in the recent storm. The drains and gullies need to be replaced to drain the path. Clerk to report to Highways. The pothole in Merton Place will be reported again.
The grit bin at the Littlebury Green crossroads needs to be moved back when it is empty as it could cause a visibility issue. Philip Marns offered to help to move the grit bin.
- b) **Railings in Walden Road:** Jean Cowell is meeting with Chris Stoneham and UDC Rangers to discuss the work at the end of the week.
- c) **Signage for footpaths in Littlebury Green:** Clerk to contact Robin Wallbank at ECC again.
- d) **Traffic orders for Queen's 90th Birthday celebrations for Littlebury and Catmere End:**
The celebrations take place on 12th June.

9. Recreation Ground:

- a) **Posts at Littlebury Recreation Ground:** Michael O'Connor will check the situation and report back.
- b) **Moles at Littlebury Recreation Ground:** The problems with the moles has improved.
- c) **Gate at Recreation Ground:** The pedestrian gate needs to be looked at. Clerk to arrange with the caretaker.
- d) **Littlebury Green Playarea:** The gates at Littlebury Green need new posts and the bench needs to be looked at. Clerk to arrange quotes.

10. Finance

a) **Approval of cheques**

Receipts	
ECC (Footpaths)	£ 5,430.14
Total Receipts	£ 5,430.14
Payments (April 2016)	
Tracy Coston (April & Backpay)	£ 415.27
E-ON (D/D) April	£ 35.89
Amazon (Litter pickers)	£ 77.49
Staples	£ 31.88
EALC Affiliation fees	£ 250.21
Hardy Landscapes	£ 432.00
Mr R Cook	£ 40.00
Total Payments	£ 1,282.74

11. General Correspondence:

- a) **Community Project Grant Scheme 2016/17:** An application will be made by the Clerk for work to Catmere End pond.

12. Area Report: Nothing to report.

13. Date of next meeting,

The Annual Parish Meeting will be held on 18th May, 2016 8pm followed by the Annual Parish Council meeting at 8.30 pm at Littlebury Village Hall, Littlebury.

Meeting ended at 9.15 pm

Signed

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Dated

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